



8 October 2026

Dear Councillor

COUNCIL MEETING on WEDNESDAY, 14 OCTOBER 2026

YOU ARE SUMMONED to a Hybrid meeting of the **SALTNEY TOWN COUNCIL** to be held on **Wednesday, 14 October 2026 at 7.15pm**. The Meeting will be held at **Sandy Lane Community Centre, Sandy Lane, Saltney, CH4 8UB**. (*Local Government and Elections (Wales) Act 2021*) in order, to complete the transaction of the following business.

No recording, broadcasting or photographs may be taken of the Council meeting without prior approval of the Town Council

Yours sincerely

Tracey Brown

Town Clerk

AGENDA

1. APOLOGIES

To receive apologies for absence.

**2. PUBLIC ATTENDANCE AT ORDINARY COUNCIL MEETINGS
PERSONS WISHING TO SPEAK**

Members of the public are invited to address the Council on any item that appears on the agenda. This item is time limited to 5 minutes, with the Mayor having discretion to extend to 10 minutes, depending on the issue and the number of people attending the meeting.

3. CODE OF CONDUCT – DECLARATION OF INTEREST

Members are reminded of their responsibility to declare any Personal Interest or Prejudicial Interest which they have in any item of business on the agenda no later than when that item is reached.

4. MINUTES

The Minutes of the hybrid Annual Council meeting held on Wednesday, 22 July 2026 be confirmed as a correct record and signed by the Mayor. (*N.B there was no meeting in September*) - *To follow*

5. MATTERS ARISING

Members are reminded that this item has been included to allow questions on the previous meetings' Minutes. It does not allow for the re-opening of a debate.

6. POLICE MATTERS

A Member of the Police Service will attend if force duties permit.

The Police Matters - the online reports for members to review.

[Saltney Mold Junction | Police.uk \(www.police.uk\)](http://www.police.uk)

[Saltney Stonebridge | Police.uk \(www.police.uk\)](http://www.police.uk)

7. STREETSCENE

The Clerk will report any matters raised by the Council to a Member of staff from the County Council's Streetscene and report back to the next meeting where practicable.

8. MAYOR'S COMMUNICATIONS

To receive such communications as the Mayor may wish to lay before the Council.

9. REQUEST FOR FUNDING – 5 DUCTILE CAST IRON BOLLARDS AT RIVER LANE, SALTNEY

A request for funding has been presented to the Town Clerk for 5 Ductile Cast Iron Bollards to be placed by the roundabout on the Riverside Walk.

RECOMMENDED: That

Council be asked if it wishes to approve the funding request for the 5 Ductile Cast Iron Bollards.

10. PLANNING APPLICATIONS

Ref: COU/000796/26

Proposal: CHANGE OF USE FOR FIRST FLOOR OF BUILDING FROM RESIDENTIAL TO ANCILLARY SPACE FOR EXISTING VETERINARY PRACTICE, WHICH OPERATES FROM THE GROUND FLOOR OF THE BUILDING. PROPOSAL ALSO TO INCLUDE THE LOWERING OF THE KERB TO THE HIGHWAY TO ENABLE SAFER AND EASIER ACCESS FOR THE PROPERTY AND THE NEIGHBOURING TWO DWELLINGS.

Location: 52A, HIGH STREET, SALTNEY, FLINTSHIRE, CH4 8SF

At: https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=COU/000796/26

Ref: FUL/000697/26
Proposal; RETROSPECTIVE APPLICATION TO CHANGE THE BUILDING FROM A
FORMER PUBLIC HOUSE TO A GRILL STEAK TURKISH RESTAURANT
Location: THE CORNER PIN, HIGH STREET, SALTNEY, CHESTER, CH4 8SH

At: https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=FUL/000697/26

11. JOINT ONE VOICE WALES/SLCC EVENT – WEDNESDAY 18 NOVEMBER 2026

One Voice Wales and the Society of Local Council Clerks (SLCC) are arranging a remote joint event to be held on 18 November 2026. This event is open to Clerks and Councillors.

RECOMMENDED: That

Council be asked to approve the Town Clerks attendance and both or either one of the OVW approved representatives.

12. DRAFT ANNUAL REMUNERATION REPORT 2027–28

The Draft Annual Remuneration Report for 2027–28. The report outlines the Commission's proposed determinations on the remuneration, expenses, and benefits for elected and co-opted members across Wales' principal Councils, Community and Town Councils, Fire and Rescue authorities, and national park authorities.

The draft report comes at important point, as it sets remuneration levels which will apply to members who will be elected at the May 2027 local government elections.

The key areas we have considered as part of our deliberations for this draft report include:

- The remuneration framework for senior roles in principal councils and corporate joint committees.
- The methodology for annual uprating, including considering whether the Annual Survey of Hours and Earnings remains the most appropriate measure.
- Ongoing engagement with stakeholders such as the Welsh Local Government Association and One Voice Wales.

The Commission has proposed that the basic salary for elected members increases to £21,676, in line with the rise in the Consumer Prices Index including owner occupiers' housing costs. The increase in the basic annual salary is 3%, and we propose to maintain the existing banding structure for senior roles.

Further details, including specific salary levels and allowances, are set out in the enclosed report.

The draft is now open for consultation until 17 December 2026, and the Commission welcomes feedback from all stakeholders to inform the final determinations, which we intend to publish by the end of February 2027.

[Draft annual remuneration report 2027-28](#)

RECOMMENDED: That

Council be asked if it wished to comment on the Draft Annual Remuneration Report for 2027-28.

13. MODEL STANDING ORDERS

Attached is the latest version of the model standing orders from One Voice Wales with the only changes of significance relating to the section on Financial Controls and Procurement.

Councils are encouraged to adopt the new model making sure that the guidance contained on Page 3 is accounted for as part of the adoption process.

RECOMMENDED: That

the amended Model Standing Orders be approved including Appendix 1.

14. FIT FED AND READ 2026 – FEEDBACK

The infographic and specific statistics from the fit, fed and read 2026 for Saltney area, which highlighted the positive impact the Town Councils contribution helped to achieve. Please find these detailed below for your reference.

Number of sessions delivered – 5
Number of people attended – 540
Average people per session – 108

The Town Councils commitment to supporting local families and young people has been a success whilst working collaboratively in partnership with Gwella and has helped to ensure that local children not only had access to nutritious food, but also opportunities to stay active and engaged in learning during the holiday period.

RECOMMENDED: That

the feedback be noted.

15. SUMMER PLAYScheme 2026 – FEEDBACK

Report attached.

RECOMMENDED: That

the feedback be noted.

16. ACTIVE TRAVEL NETWORK MAP STATUTORY CONSULTATION

Report attached.

RECOMMENDED: That

Council be asked if it wishes to comment on the consultation.

17. ACCOUNTS

In accordance with the instructions from the Auditors, to receive a copy of the cash book and the bank reconciliation reports. *(to be circulated as soon as the bank statement is received). To follow*

RECOMMENDED: That

the reports be received.

18. QUESTIONS

In accordance with Standing Order 23 to consider any questions to the Mayor or the Town Clerk from Members, of which due notice has been given.

19. INFORMATION FROM THE LOCAL COUNTY COUNCIL MEMBERS

Local County Council members, Councillor Richard Lloyd, Councillor Jason Shallcross and Councillor Ryan McKeown are invited to give any feedback they might have received from County Council meetings that may or will affect Saltney. Members of the Town Council who have attended meetings as representatives of the Town Council since the last meeting are also required to report back.

20. PAYMENT OF ACCOUNTS

To authorise payment of the following accounts:

Code	Cheque No.	Payee	Invoice	Amount
4000	100661 100666 100673	Staff	Payroll for Aug, Sept & Oct 2026 as calculated by the Council's Agent: Werkplace Ltd, in accordance with Section 112 Local Government Act 1972 (as amended) (as per Payroll schedule)	
4001	100662 100667 100674	HMRC	HMRC payments for Aug, Sept & Oct 2026 - as calculated by the Council's Agent: Werkplace Ltd -Section 112 Local Government Act 1972 (as amended) (as per Payroll schedule)	
	100664	Saltney Community Centre	Room Hire – Council meetings	72.00
	100665	Saltney Community Centre	Room Hire – Council meetings	96.00

4022	100668	K Shallcross	Deputy Mayor Civic Allowance	250.00
4022	100669	A Roberts	Mayor Civic Allowance	750.00
4043	100670	OVW	Member Training – AR	44.00
4008	100672	Sandyford Properties Ltd	Rent adjustment	274.52
4070	100675	Zurich Insurance	Annual Fee	1,276.91
4008	100676	Vision ICT Ltd	Annual Fee	612.00
4360 4008	100677	T Brown	Poppies for Lampposts & Stationery	475.00
void	100663 100671			
NB: Monthly				
4008	SO	Sandyford Properties Ltd	Office Rent	497.26
4022	DD annual	Information Commissioner	Annual fee	45.00
4020	DD	Prism	Telecoms	102.06
4003	DD	Prism	Internet provision	169.90
4010	DD	Employee Passport Ltd	Payroll	74.17

Please note that members of the press and public are welcome to attend the meeting by prior arrangement with the Town Clerk and Responsible Financial Officer please, Email townclerk@saltneytowncouncil.gov.uk or by Tel: 01244 398829 or Mobile: 0749 546 9240 for a link to the meeting.